

MINUTES
Administration and Legal Committee
November 27, 2018 – 6:30 p.m.
Village Hall of Tinley Park – Council Chambers
16250 S. Oak Park Avenue
Tinley Park, IL 60477

Members Present: M. Pannitto, Chairman
J. Curran, Village Trustee

Members Absent: C. Berg, Village Trustee

Other Board Members Present: K. Thirion, Village Clerk

Staff Present: D. Niemeyer, Village Manager
P. Carr, Assistant Village Manager
B. Bettenhausen, Village Treasurer
M. Zonsius, Assistant Village Treasurer
D. Spale, Village Attorney
R. Boling, Computer Technician
T. Ketchum, FOIA Coordinator
L. Carollo, Commission/Committee Secretary

Item #1 - The Administration and Legal Committee meeting was called to order at 6:32 p.m.

Item #2 – CONSIDER APPROVAL OF THE MINUTES OF THE ADMINISTRATION AND LEGAL COMMITTEE MEETING HELD ON OCTOBER 23, 2018 – Motion was made by Trustee Curran, seconded by Chairman Pannitto, to approve the minutes of the Administration and Legal Committee meeting held on October 23, 2018. Vote by voice call. Chairman Pannitto declared the motion carried.

Item #3 – DISCUSS SEXUAL HARASSMENT POLICY ORDINANCE UPDATE – The Policy Prohibiting Sexual Harassment, adopted by Ordinance 2018-O-001 on January 9, 2018, regarding retaliation for reporting sexual harassment allegations needs to be updated, reflecting a 300-day time limit for filing a claim of sexual harassment in accordance with Public Act 100-1066. The Administration and Legal Committee received a draft ordinance for recommendation and approval.

Motion was made by Trustee Curran, seconded by Chairman Pannitto, to recommend Sexual Harassment Policy Ordinance Update be placed on the agenda for the Village Board meeting for approval. Vote by voice. Chairman Pannitto declared the motion carried.

Item #4 – REVIEW RAFFLES MEMO FROM VETERANS’ ORGANIZATIONS – The Village received a letter from American Legion Post 615 and VFW Bremen Post 2791, stating both organizations are struggling to comply with the current Village ordinances concerning raffle and gaming permits. They state the biggest issues relate to the Queen of Hearts raffles, which both organizations currently run. They are also interested in making changes to the ordinances concerning other raffles as well.

Per American Legion and VFW, suggested solutions to the raffle and gaming permit restrictions are noted below:

- Annual permits for Queen of Hearts for nonprofit organizations.

- Two permits to run raffles continuously.
- Pending Village Board approval, the Clerk's Office could issue a provisional permit to allow raffles to continue without interruption.
- One permit should be all that is required for all raffles run as part of the Queen of Hearts.
- Queen of Hearts raffle boards bearing a serial number.
- Raffle permits covering pool-type raffles.
- Monthly permits covering all raffles and games of chance per calendar month.
- Queen of Hearts raffles held only at the location of permit holder, no third party locations.

Chairman Pannitto asked D. Spale, Village Attorney if he has seen other communities having the same challenges regarding the Queen of Hearts raffles. Mr. Spale stated he has, primarily because the Queen of Hearts raffles are very popular and the model allows for the raffles to be repeated and extended.

Chairman Pannitto asked Mr. Spale how the Village can support the American Legion and VFW within reason in relation to raffles within the community. Mr. Spale stated the Village Board can decide to allow multiple raffles under one license or decide to change the Village Code of having a license holder conduct a raffle drawing within the first 120 days of holding the raffle license.

After discussion, K. Thirion, Village Clerk suggested if the Administration and Legal Committee would be amendable to discussing with the Village Board removing the 120-day time limit as set forth in the Village Code. It was discussed a time limit requirement would need to be in place and could be determined by calculating the average time of past raffles. Trustee Curran suggested one license be obtained for multiple raffles with the condition that the subsequent raffle would begin within 120 days upon awarding the first raffle, which would not require a Village Code change.

The Administration and Legal Committee gave direction for an administrative change regarding raffle licenses. One raffle license may be obtained for multiple raffles with the condition that the subsequent raffle needs to begin within 120 days upon awarding the first raffle.

Item #5 – RECEIVE COMMENTS FROM THE PUBLIC - No comments from the public.

ADJOURNMENT

Motion was made by Trustee Curran, seconded by Chairman Pannitto, to adjourn this meeting of the Administration and Legal Committee. Vote by voice call. Chairman Pannitto declared the motion carried and adjourned the meeting at 6:52 p.m.

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